



EXTENSION FORM

PROPERTY ADDRESS;

.....
.....
.....
.....
.....

POSTCODE.....



1. Age of existing building?

.....

2. Age of existing extensions built after original building?

.....

3. Wall type construction of existing house?

.....

4. Approximate wall thicknesses of existing house walls and any existing extensions?
(Please label on the drawings which walls relate to you notes below)

Existing House Wallmm

Existing Extension/s Walls (if applicable).....mm

Existing Extension/s Walls (if applicable).....mm

Existing Extension/s Walls (if applicable).....mm

Add if needed;

5. Existing Glazing details?
(Please label on the drawings which windows relate to you notes below)

Type of glazing on Main House (i.e. timber single glazed).....

Type of glazing on Existing Extension/s (i.e. UPVC double glazed).....

Type of glazing on Existing Extension/s (i.e. UPVC double glazed).....

Add if needed;

6. Total number of fixed internal light fittings?.....

Total number of Low Energy Light Fittings?.....

7. Fixed External Lighting? Is the external lighting low energy?

Yes no

Yes no



8. Details of Main space heating and controls?.....

Type of main heating system?.....

Date heating system was installed?(VERY IMPORTANT).....

Heating system make & model number (VERY IMPORTANT).....

.....

Heating controls (i.e. Room stats, TRV's).....

.....

Is there a weather compensator fitted to the system? (Provide make an model No.)

.....

Is the boiler in a heated space? Yes No

Type of hot water system? (i.e. from the primary heating system).....

.....

9. Does the building have a hot water cylinder?.....

If yes – is it located in a heated space.....

What type of insulation (i.e. jacket).....

Thickness of insulation (in mm).....

Volume of water storage (in litres).....

10. Secondary heating System. (Normally in the living/sitting room) i.e. gas fire with balanced flue

Manufacturer.....

Type/Make.....

Fuel.....

Efficiency.....



11. Any upgrades to the existing Main House or existing extensions

Dotted lines for text input.

Client signature..... Date.....



PLEASE INDICATE WHERE YOU WANT YOU REPORTS TO BE EMAILED TO

Email to*

Client's Name & email address.....

Architect Name & email address.....

M&E Engineer Name & email address.....

Building Control Name & email address.....

Approved Inspector Name & email address.....

Should you require hardcopies to be issued these are charged at standard rate of £10.00 per report on top of our initial fees.

Important Notes

1. Please complete the survey forms as much as possible, if you have any questions please don't hesitate to email info@s-w-e-a.co.uk
2. Please email electronic drawing files to info@s-w-e-a.co.uk (pdf files cannot be accepted) or enclose full to scale drawings of all plans, elevations, sections, building regulations notes and all manufactures information of any special elements.
3. Should the building specification change from our initial assessment, we strongly advise that you contact us to discuss how it will impact the final calculation.
4. Our payment terms: **strictly before commencement**

Survey Checklist

- Complete payment including any additional fees for hard copy reports
- Completed Building Survey Form
- Drawings – Plans, Sections, Elevations of the existing house and the proposed extension.
- Certificates of any sustainable technologies installed